

MINUTES OF THE MEETING OF THE CORPORATION HELD 02 OCTOBER 2017

- Present:
- Mr Robert Hails (Chair)
 - Mr Michael Jones
 - Cllr Chris Wright
 - Ms Yvonne White
 - Ms Sharmin Joarder
 - Mr Del Attah
 - Mr Ciaran McSharry
 - Ms Phidelma Keating
 - Mr Steve Gooch (Joint Head of College)
 - Mr Richard Beales (Joint head of College)
- In Attendance:
- Mr Jon Allen (Clerk)
 - Mr Chris Whelan (Chief Executive Officer, Reigate College)

The meeting commenced at 1800.

MEMBERSHIP APPOINTMENTS INCLUDING CHAIR AND VICE CHAIR APPOINTMENTS

1. It was **RESOLVED** to extend the terms of office for all governors to 31 July 2018.
2. It was **RESOLVED** to appoint Robert Hails to be the Chair of the Corporation for the period 01 August 2017 to 31 July 2018.
3. It was **RESOLVED** to appoint Del Attah and Sharmin Joarder to be the joint Vice-Chairs of the Corporation for the period 01 August 2017 to 31 July 2018.

APOLOGIES, QUORACY & DECLARATION OF INTERESTS

4. Apologies were received from Dawn Hughes and Andy Booth. It was confirmed the meeting was quorate. Robert Hails, Michael Jones, Del Attah, Sharmin Joarder, and Ciaran McSharry declared an interest in their capacity of being Trustees of the Reigate Learning Alliance. Councillor Chris Wright declared his interest of being an elected member of Croydon Council and a Member of the Reigate Learning Alliance.

MINUTES

5. It was confirmed the minutes of the Corporation meeting held 10 July 2017 had already been circulated to governors with Chairs Action taken to sign the minutes as an accurate record of the meeting.

COULSDON COLLEGE STRATEGIC UPDATE

6. It was agreed to declare this part of the meeting confidential and to record the minutes separately as confidential minutes.

Curriculum Offer 2017-19

7. The College report confirmed the need for management to begin the process of 'right-sizing' the curriculum for the student population and to re-position the College's offer to make it more attractive in an increasingly competitive market place. Qualification reform also poses the challenge of delivering courses that maximise students' opportunities for success and progression.

8. The College has to be able to demonstrate to the Transactions Unit that it has proposals in place to further reduce the cost base of the College. A fine balance has to be achieved between reducing the cost base and maintaining and honouring the commitment to current students to deliver the courses that they have enrolled on, and to offer a curriculum from September 2018 that remains attractive and competitive.

9. The reform of BTEC qualifications provides an opportunity to offer alternative versions of existing courses that will be more attractive to students. There are opportunities to reduce duplication by removing some subjects where similar subjects are available in the current vocational and A Level offerings or combining subjects where a group of similar options are currently offered.

10. A key task is to rationalise the curriculum offer for 2018. The College needs to cut staffing costs dramatically whilst carrying out a root and branch review of the entire curriculum. However the breadth of the curriculum must not be reduced to an unrecoverable position. Any changes can only be for the L6 offer for 2018 as the College is committed to retaining courses that L6 students have begun until they are completed.

11. The actions outlined in the paper forecast a reduction in staff costs (teaching, support and management) of circa £590k.

12. The Corporation **RESOLVED** to fully support the proposed review and rationalisation of the curriculum offer for 2018, and the review of teaching staff costs, non-teaching staff costs, and management costs as outlined in the paper.

The meeting closed at 19.30

Signed: _____

Date: _____